

BROWN COUNTY COMMUNITY UNIT SCHOOL DISTRICT NO. 1
Mt. Sterling, Illinois
August 13, 2014

The regular meeting of the Board of Education was held on Wednesday evening, August 13, 2014, at 6:00 p.m. in the library of the Brown County Middle School, 504 E Main St, Mt. Sterling, Illinois. The meeting was called to order by President Philip Krupps. The minutes were recorded by Tracy Flowers, Secretary.

On roll call, the following members answered present: Blakeley, Kackley, Krupps, and Miller. Koch and Meservey were absent. McCaskill arrived at 6:07 pm.

Public Comment speakers: A parent, Penny Drake, voiced her concern about students possibly not having enough passing time between classes to get their books since they are not allowed to take their backpacks with them to class. Ms. Logan noted that before the passing time was changed, she checked with BCHS Alumni to get feedback on the amount of time and found they believe students would have sufficient time.

1. Motion by Kackley, seconded by Blakeley, to approve the consent agenda

Roll call: Blakeley, yea; Kackley, yea; Krupps, yea; Miller, yes.
Motion carried.

The new teachers that were present introduced themselves. Ericka Jensen, Arlene Brys, Stephanie Furman, Gail Gallaher, Mary Ingram.

Mrs. Phillips explained that we need to approve the name of the football field and press box—this is something we talked about at last month’s board meeting. It was discussed that the best name for the field would be Hornet Field and the press box be named the Hornet’s Nest. No action was taken last month, but will need to be done this month. By naming the field and the press box names that are “generic” to prevent someone having the field or press box named after them and leaving someone else out. There was discussion about providing either a sidewalk or a wall of fame for those who have provided support in one way or another to the football field and program. This action item, though, is merely to name the field and press box.

2. Motion by Miller, seconded by Krupps, to approve to name the football field “Hornet Field” and the press box the “Hornet’s Nest”.

Roll call: Kackley, yea; Krupps, yea; McCaskill, yea; Miller, yes; Blakeley, yea.
Motion carried.

Mrs. Vicki Phillips explained the situation with the gas leak at the high school outside of the old cafeteria area which warranted the HLS Emergency Resolution. A gas leak is below the concrete pad that is as one comes out of the old cafeteria and will need to be repaired. The gas was shut off as soon as it was discovered to be leaking, so there is nor has been any damage to the buildings or to the staff.

3. Motion by McCaskill, seconded by Miller, to approve the Health/Life Safety Emergency Board Resolution regarding the gas leak at the high school.

Roll call: Krupps, yea; McCaskill, yea; Miller, yes; Blakeley, yea; Kackley, yea.
Motion carried.

Mrs. Phillips explained we need to approve to change the date of the regular Board of Education Meeting to Wednesday, September 24, 2014 at 6 pm—this is necessary because the 2014-15 District Budget must be submitted by September 30, 2014. Before that date, the budget must be approved by the BOE. Before the BOE can approve the budget, it must be on public display for 30 days. Therefore, by moving the next BOE meeting to September 24, it provides my staff and myself until August 24 to complete the budgeting process which we desperately need.

4. Motion by Kackley, seconded by McCaskill, to approve to change the date of the regular Board of Education Meeting to Wednesday, September 24, 2014 at 6:00 pm.

Roll call: McCaskill, yea; Miller, yes; Blakeley, yea; Kackley, yea; Krupps, yea.
Motion carried.

5. Motion by Krupps, seconded by Blakeley, to set the Budget Hearing for September 24, 2014 at 5:45 pm.

Roll call: Miller, yes; Blakeley, yea; Kackley, yea; Krupps, yea; McCaskill, yea.
Motion carried.

Mrs. Phillips explained that the dates should be set for the next year's BOE monthly meeting. We can maintain our meetings to continue with the second Wednesday of the month or we can adjust to another day of the month—this is totally up to the board. It does seem like we need to move the meeting to the end of the month at least two months a year (June and September for various budgetary reasons).
This was tabled until the September meeting when hopefully all members are present.

Press Policy Issue 85—Mrs. Phillips recommended that we approve these changes at the next board meeting after the second reading—all recommendations from this issue are either absolutely required by legislation or recommendations of reorganization of current requirements within the Policy Manual.

6. Motion by Krupps, seconded by Blakeley, to approve as First Reading the PRESS Plus Policy Issue #85.

Roll call: Blakeley, yea; Kackley, yea; Krupps, yea; McCaskill, yea; Miller, yes.
Motion carried.

Approve Staff Handbooks - Mrs. Phillips explained that these have been thoroughly vetted by the principals and myself. There are a few additions such as including the prohibition of E-Cigarettes and the change of wording from teacher certification to Professional Educator Licenses to be consistent with the changes in legislation. The majority of the handbooks have not changed.

7. Motion by McCaskill, seconded by Miller, to approve the staff handbook for 2014-2015.

Roll call: Kackley, yea; Krupps, yea; McCaskill, yea; Miller, yes; Blakeley, yea.
Motion carried.

Establish Working Cash Fund— Mrs. Phillips explained that this is necessary due to the fact that the BOE abolished the 2013-14 Working Cash Fund in June, 2014, as allowed.

8. Motion by Blakeley, seconded by Krupps, to establish the Working Cash Fund.

Roll call: Krupps, yea; McCaskill, yea; Miller, yes; Blakeley, yea; Kackley, yea.
Motion carried.

Approved Student Accident Insurance— Mrs. Phillips explained that the district must provide student insurance options for families.

9. Motion by Blakeley, seconded by Kackley, to approve the Student Accident Insurance of Gerlock & Associates.

Roll call: McCaskill, yea; Miller, yes; Blakeley, yea; Kackley, yea; Krupps, yea.
Motion carried.

Approve Closed Session Minutes through June 2013— Mrs. Phillips explained that this is recommended to insure the confidentiality of any named employees or students that are recorded during the closed sessions.

10. Motion by Kackley, seconded by Miller, to approve to keep closed session minutes through June 2013 closed due to confidentiality as per Section 2.06 of the Open Meetings Act.

Roll call: Miller, yes; Blakeley, yea; Kackley, yea; Krupps, yea; McCaskill, yea.
Motion carried.

Approve the MOU related to the BCEA request regarding personal days around holiday's— Mrs. Phillips recommends approval of this MOU as it will not be a managerial problem if the number of people who are approved for Personal Days before or after a holiday is limited by the supervisors and myself. The contract doesn't allow for more than five different people to be able to take personal days on the same day. Plus, this is a part of the contract that has not been followed in the past, so it is the common practice to approve personal days before and after a holiday in spite of the wording in the contract. She stated that she was merely willing to agree to this request because she believes it will not be detrimental to the educational process as long as it is managed appropriately and within the context of the other sections of the contract as well as because past practice has set precedence.

11. Motion by Krupps, seconded by Miller, to approve the Memo of Understanding related to the Brown County Education Association Contract regarding personal days.

Roll call: Blakeley, yea; Kackley, yea; Krupps, yea; McCaskill, yea; Miller, yes.
Motion carried.

Approve the MOU related to the BCEA Contract regarding a stipend for BTW hours for Drivers Ed - Mrs. Phillips explained that we should approve a MOU related to allowing \$120 payment to Audrey Hugo per student upon the completion of their State of Illinois required 6 hours of BTW instruction.

12. Motion by McCaskill, seconded by Blakeley, to approve the Memo of Understanding related to the Brown County Education Association Contract regarding the addition of a stipend for Behind the Wheel hours for Drivers Ed beyond the school day.

Roll call: Kackley, yea; Krupps, yea; McCaskill, yea; Miller, yes; Blakeley, yea.
Motion carried.

Administrative Reports:

Mr. Ben Ellefritz reported that on the 12th and the 13th pk-6 students will be taking part in a 2 day assessment academy where they will complete all of their entry reading tests before the school year starts. Each scheduled student will sit down with their teacher for 30 minutes and be tested in reading fluency and reading comprehension.

Administrative Reports (cont):

The information that teachers will gain from this assessment is so valuable to drive their instruction.

Ms. Ann Logan reported to the board that 97 students were currently enrolled in grades 7 & 8 and 221 students were enrolled in grades 9-12, for a total 7-12 enrollment of 318 students. The number of 11th and 12th graders enrolling in John Wood Community College courses has increased over last year. Students will be enrolled in English, Psychology, College Algebra, Statistics, Computer Science, and Developmental Math. JWCC will not be offering dual credit Agriculture classes now that Brown County has found a full-time high school agriculture instructor. BCHS has expanded course offerings through the Illinois Virtual School as well as through dual credit courses. Online courses such as upper level Spanish, AP Physics, Anthropology, and Music Appreciation are just a few of the many opportunities students have to enroll in courses beyond the offerings provided by BCHS. Tuition for the IVS courses is \$190. The Junior and Senior High School will be holding an Open House on Wednesday, August 27th from 7-8 p.m. Parents will have the opportunity to meet their children's teachers, view a presentation on Haiku, and receive assistance in activating their Haiku and Skyward accounts.

Mr. Gallaher discussed a recent power outage that was experienced due to some electrical modifications needed for the HVAC project. While there were some complications as a result, all functionality was restored before the end of the following day. Some adjustments will be made to the district's disaster recovery plan now that a real-world test has been encountered.

Mrs. Phillips noted to the board that the supervision of all custodians has moved from the responsibilities of the Director of Maintenance to each building principal. She also noted that the HVAC project is making good progress and everyone is working very hard to insure that the buildings will be ready for students on the first day of school.

Mrs. Phillips also noted that she had recently sat down with Mike Yingling and Dusty Gustafson at Yingling and Nuessen regarding the district's liability insurance policy. The only concern she had about the policy is if the coverage for data loss is sufficient. Mr. Yingling may appear before the board at the September board meeting to discuss this further.

Cell Tech, Justin Garthaus, has contacted the superintendent to explore entering into an agreement that would be beneficial to both the district and Cell Tech. More discussions will need to take place to be able to provide more details to the board at a later date.

13. Motion by Kackley, seconded by Blakeley, to go into closed session to discuss and possibly take action regarding collective bargaining, employment, retention, dismissal and transfer of personnel, possible litigation at 7:03 pm.

Roll call: Krupps, yea; McCaskill, yea; Miller, yes; Blakeley, yea; Kackley, yea.
Motion carried.

14. Motion by McCaskill, seconded by Miller, to go out of closed session at 8:00 pm.

Roll call: McCaskill, yea; Miller, yes; Blakeley, yea; Kackley, yea; Krupps, yea.
Motion carried.

15. Motion by Krupps, seconded by Blakeley, to approve the minutes of closed session.

Roll call: Miller, yes; Blakeley, yea; Kackley, yea; Krupps, yea; McCaskill, yea.
Motion carried.

Rehire various employees for various positions— Mrs. Phillips explained why to approve the recommendations as these are the positions the principals and myself believe to be necessary to promote student or program success.

16. Motion by Kackley, seconded by Krupps, to re-hire the attached list of employees and volunteers as presented.

Roll call: Blakeley, yea; Kackley, yea; Krupps, yea; McCaskill, yea; Miller, yes.
Motion carried.

Evan Harrison, Rushville—Agriculture and FFA Advisor

17. Motion by Blakeley, seconded by Kackley, to hire Evan Harrison as high school agriculture teacher.

Roll call: Kackley, yea; Krupps, yea; McCaskill, yea; Miller, yes; Blakeley, yea.
Motion carried.

Isaac Grapperhaus, Jacksonville—Jr High Math Teacher

18. Motion by McCaskill, seconded by Krupps, to hire Isaac Grapperhaus as junior high math teacher.

Roll call: Krupps, yea; McCaskill, yea; Miller, yes; Blakeley, yea; Kackley, yea.
Motion carried.

19. Motion by Krupps, seconded by McCaskill, for the approval of a stipend for after hours and week-end driving for Audrey Hugo.

Roll call: McCaskill, yea; Miller, yes; Blakeley, yea; Kackley, yea; Krupps, yea.
Motion carried.

Audrey Hugo, Macomb—Special Education (plus teaching the Driver Education class)

Audrey Hugo, Macomb—BTW instruction outside of the regular school day contract

20. Motion by McCaskill, seconded by Krupps, to approve the assignment of Audrey Hugo to include Special Ed teaching duties.

Roll call: Miller, yes; Blakeley, yea; Kackley, yea; Krupps, yea; McCaskill, yea.
Motion carried.

21. Motion by Krupps, seconded by Kackley, to accept the resignation of Laura Fry as elementary school aide.

Roll call: Blakeley, yea; Kackley, yea; Krupps, yea; McCaskill, yea; Miller, yes.
Motion carried.

22. Motion by Blakeley, seconded by Miller, to hire Jacqueline Reische as Elementary School Special Education One-On-One Aide, subject to student attendance.

Roll call: Kackley, yea; Krupps, yea; McCaskill, yea; Miller, yes; Blakeley, yea.
Motion carried.

23. Motion by Blakeley, seconded by Krupps, to hire Angelica Keokham as Elementary School Special Education One-On-One Aide, subject to student attendance.

Roll call: Krupps, yea; McCaskill, yea; Miller, yes; Blakeley, yea; Kackley, yea.
Motion carried.

24. Motion by Miller, seconded by McCaskill, to hire Justin Louvier as Elementary School Special Education One-On-One Aide, subject to student attendance.

Roll call: McCaskill, yea; Miller, yes; Blakeley, yea; Kackley, yea; Krupps, yea.
Motion carried.

25. Motion by Blakeley, seconded by Miller, to hire Mike Woodward as middle school boys assistant basketball coach.

Roll call: Miller, yes; Blakeley, yea; Kackley, yea; Krupps, yea; McCaskill, yea.
Motion carried.

26. Motion by Krupps, seconded by McCaskill, to approve high school golf volunteers: Mike Yingling, Kevin Dixon and Connie Dixon.

Roll call: Blakeley, yea; Kackley, yea; Krupps, yea; McCaskill, yea; Miller, yes.
Motion carried.

27. Motion by Miller, seconded by Krupps, to hire Jeremy Garrett as assistant football coach.

Roll call: Kackley, yea; Krupps, yea; McCaskill, yea; Miller, yes; Blakeley, yea.
Motion carried.

28. Motion by Blakeley, seconded by Krupps, to approve Nathan Theis as volunteer football coach.

Roll call: Krupps, yea; McCaskill, yea; Miller, yes; Blakeley, yea; Kackley, yea.
Motion carried.

29. Motion by Blakeley, seconded by Miller, to transfer bus driver Ganell Luthy to the Jacksonville/Winchester route.

Roll call: McCaskill, yea; Miller, yes; Blakeley, yea; Kackley, yea; Krupps, yea.
Motion carried.

Mrs. Phillips said she is requesting a 2% raise be provided to Ann Logan for the fiscal/school year of 2014-15. Her work during this past year was outstanding, and she deserves to be not only recognized for her good work but also rewarded for her professionalism, expertise, and willingness to take the high road even when it was difficult. No raise was proposed by previous administration, therefore, it is appropriate to make the request of a 2% raise based on her salary from the 2013-14 school/fiscal year retroactive to July 1, 2014 for the 2014-15 school/fiscal year.

30. Motion by McCaskill, seconded by Krupps, to approve a 2% increase for Ann Logan on her 2014-15 salary.

Roll call: Miller, yes; Blakeley, yea; Kackley, yea; Krupps, yea; McCaskill, yea.
Motion carried.

31. Motion by Miller, seconded by Krupps, to authorize the Superintendent to advertise for a temporary part time Transportation secretary.

Roll call: Blakeley, yea; Kackley, yea; Krupps, yea; McCaskill, yea; Miller, yes.
Motion carried.

32. Motion by Blakeley, seconded by Kackley, to authorize the Superintendent to advertise for a Special Education Aide for the high school/middle school.

Roll call: Kackley, yea; Krupps, yea; McCaskill, yea; Miller, yes; Blakeley, yea.
Motion carried.

33. Motion by Blakeley, seconded by Miller, to authorize the Superintendent to advertise for a part time school secretary.

Roll call: Krupps, yea; McCaskill, yea; Miller, yes; Blakeley, yea; Kackley, yea.
Motion carried.

34. Motion by Krupps, seconded by McCaskill, to adjourn at 8:11 pm.

Motion carried by acclamation.

PRESIDENT

SECRETARY